



## BOARD OF GOVERNORS

### PUBLIC SESSION

### MINUTES

Markham Campus  
7<sup>th</sup> Floor Board Room

Wednesday, September 28, 2011  
4:00 p.m.

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**Present:** Bill Hogarth, Chair

David Agnew, President  
Colleen Fleming, Vice Chair  
Richard Goyder, Vice Chair  
Ashif Somani, Vice Chair

Guled Abdulahi  
Fariba Anderson  
Thomas Carrique  
Henry Decock  
Donna Duncan  
Zulfiqar Gilani  
Richard Lim  
Case Ootes  
Naki Osutei  
Phil Pomeroy  
Frank Robbins  
Helen Szumigaj  
Tina Tehranchian  
David Tsubouchi  
Karen Webb

**Regrets:** Mike Shaver

**Staff:** Daniel Atlin, Vice President, Strategy and College Affairs/Corporate Secretary  
Jeanette Dias D'Souza, Vice President, Finance and Administration/Treasurer  
Cindy Hazell, Senior Vice President

**Guests:** Monisa Cheung, Associate Registrar, College Enrolment Planning and Registrarial Services  
Anna Di Rezze, College Registrar  
Renata Dinnocenzo, Executive Assistant to the President  
Tina DiSimone, Dean, Faculty of Applied Arts and Health Sciences  
Sheldon Grabke, Associate Registrar, Admissions and Registrar's Office Publications  
Roy Hart, Chief Information Officer  
Martha Lowrie, Director, Marketing and Communications  
Krishan Mehta, Executive Director, Advancement and Alumni  
Susan Savoie, Dean, Faculty of Continuing Education and Training  
Laurel Schollen, Associate Vice President Academic, Educational Excellence  
Jennifer Singh, Dean, Faculty of International Studies  
Angela Zigras, Chair, School of International Business  
Susan Zimmerman, Dean, Faculty of Business, Management and Administrative Studies

**Recorder:** Laura Rutledge, Board Assistant

The Chair called the meeting to order and introduced the new governors.

1. Confirmation of the Agenda

Donna Duncan moved, seconded by Colleen Fleming, “That the Board of Governors approve the agenda.”

CARRIED

Declaration of Conflict of Interest

None declared.

2. June 21, 2011 Public Session Minutes

The seconder for the motion in Item #6: Reappointments of the Corporate Secretary and Treasurer should read Margaret Wilson.

Case Ootes moved, seconded by David Tsubouchi, “That the Board of Governors approve the minutes of the June 21, 2011 public session as amended.”

CARRIED

3. President’s Report

In addition to his written report, the President noted the following:

- The Ministry of Labour will supervise the ratification vote for the support staff contract on Tuesday, October 4, 2011.
- Roy Hart, Chief Information Officer, was introduced and appreciation extended to Information Technology Services for sustaining services throughout the disruption (without the need to implement the paper-based backup plan).

President Agnew presented the initial Fall 2011 Enrolment Report. The Enrolment Management Group will do a further analysis of the data.

4. Presentation: New Program Proposals

Senior Vice President Cindy Hazell reviewed the package of materials supporting the program approvals process. She circulated samples of the program standards and noted that the use of *Essential Employability Skills* replaces the *Generic Skills*.

Program Advisory Committees are established as ad hoc committees to explore new program areas of study. When they are deemed a match for a cluster of programs and funding is provided, the ad hoc status is removed and they become formal committees.

5. Committee Updates

a) Executive Committee

The Chair noted that the Executive Committee minutes are normally received in camera but are received in the public session today to coordinate with the agenda.

The Executive Committee proposed the revised committee structure and terms of references that align activities with Senior Executive portfolios.

6. Terms of Reference

The committee structure and terms of references (ToR) were reviewed and amended as follows:

The ToR for the Executive Committee were unchanged.

The ToR for the Academic Planning and Student Affairs Committee were modified under item #5 to replace the *Finance, Audit, Investment and Facilities Management Committee* with the *Finance and Administration Committee*.

The ToR for the College Affairs Committee were modified under *Composition* to include (*non-voting*) next to the status of the Board Chair and the President, and to remove *Senior Executive (Staff Resource – nonvoting)*.

The ToR for the Finance and Administration Committee were modified under *Composition* to include (*non-voting*) next to the status of the Board Chair and the President.

Richard Goyder moved, seconded by Colleen Fleming, “That the Board of Governors approve the committee structure and the Terms of Reference for the four committees as amended.”

CARRIED

7. Membership on Board Committees

ACTIONS: Submit your committee preference to Laura Rutledge by the end of the day.

The Board Executive Committee will finalize committee membership.

8. Board Work Plan for 2011-2012

Naki Osutei moved, seconded by Karen Webb, “That the Board of Governors approve the Board Work Plan for 2011-2012.”

CARRIED

9. Critical Dates 2011-2012

Ashif Somani moved, seconded by Tina Tehranchian, “That the Board of Governors approve the Critical Dates for 2011-2012.”

CARRIED

10. Other Business

Award Credentials to Students:

Fariba Anderson moved, seconded by Donna Duncan, “That the Board of Governors approve the awarding of the credentials for approved graduates for Fall 2011 in the absence of a convocation ceremony.”

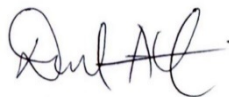
CARRIED

Adjournment

Richard Lim moved, seconded by Thomas Carrique, “That the public session adjourn at 5:40 p.m.”

CARRIED

  
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Chair

  
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Secretary