Seneca

BOARD OF GOVERNORS

PUBLIC SESSION

MINUTES

Markham Campus	Wednesday, April 4, 2012
Boardroom, M770	4 p.m.

Present: Bill Hogarth, Chair
David Agnew, President
Colleen Fleming, Vice Chair
Richard Goyder, Vice Chair
Ashif Somani, Vice Chair

Fariba Anderson
Thomas Carrique
Henry Decock
Zulfiqar Gilani
Richard Lim
Case Ootes
Naki Osutei
Phil Pomeroy
Frank Robbins
Mike Shaver
Helen Szumigaj
Tina Tehranchian
David Tsubouchi
Karen Webb

Regrets: Guled Abdulahi
Donna Duncan

Staff: Daniel Atlin, Vice President, Strategy and College Affairs/Corporate Secretary
Renata Dinnocenzo, Executive Director, Office of the President
Cindy Hazell, Senior Vice President

Guests: Seham Abdulkhalik, College Events
Jody Boxall, Director, Finance
Anna Di Rezze, College Registrar
Christine Bradaric-Baus, Dean, Faculty of Applied Science and Engineering Technology
Monisa Cheung, Associate Registrar, College Enrolment Planning and Registrarial Services
Graham Foulds, Analyst, MacPhie & Company
Leslie Graham, Manager, Systems Programming
LauraJo Gunter, Dean, Faculty of Communication Arts and Design
Kelly Jackson, Director, Strategic Planning and Public Affairs
Wanita Lambert, Event Coordinator, College Events
Michael London, AV Technician
Corey Long, Manager, Alumni Annual Giving
Martha Lowrie, Director, Marketing and Communications

Lynne McMullen, Director, Academic Operations, Faculty of Applied Science and Engineering Technology
Michael McNamara, Dean, Applied Research and Scholarship
Hugh MacPhie, Principal, MacPhie & Company
Krishan Mehta, Executive Director, Advancement and Alumni
Susan Savoie, Dean, Faculty of Continuing Education and Training
Laurel Schollen, Associate Vice President, Academic-Educational Excellence
Stan Talesnick, Dean, Faculty of Workforce Skills Development
Sharon Tracy, Associate Registrar, College Financial Aid and Scholarship, Bursary Plan
Chris Tyler, Professor, Centre for the Development of Open Technology (CDOT)
Angela Zigras, Chair, School of International Business

Recorder: Laura Rutledge, Board Assistant, Board of Governors

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The Chair called the meeting to order.

1. Presentation: Raspberry Pi Fedora Remix 14 Software

    Dean Christine Bradaric-Baus introduced Professor Chris Tyler who showcased the Raspberry Pi Fedora Remix 14 software.

2. Confirmation of the Agenda

    Helen Szumigaj moved, seconded by Case Ootes, "That the Board of Governors approve the agenda."

    CARRIED

    Declaration of Conflict of Interest:

    None declared.

3. January 25, 2012 Public Session Minutes

    a) Approval of Minutes

        Karen Webb moved, seconded by Frank Robbins, "That the Board of Governors approve the minutes of the January 25, 2012 public session."

        CARRIED

    b) Business Arising

        None.

4. Announcements

    - The Student Representative elected to serve on the Board for 2012-13 is Nitish Verma, a 3rd semester student in the Computer Networking and Technical Support Program at Seneca@York. Nitish will be invited to meet the Board at the year-end reception on June 6, 2012.

- Best wishes and congratulations were extended to Cindy Hazell who is retiring from the College on June 30, 2012 after 32 years with Seneca. The Chair recognized her contributions, not just to Seneca, but to the college system at large.

5. President's Report

In addition to his written report, the President highlighted the Winter 2012 Enrolment Report.

6. Committee Updates

    a) Academic Planning and Student Affairs Committee

        (i) The minutes of the March 22, 2012 Academic Planning and Student Affairs Committee meeting were received.

        (ii) Business Arising

            a. Tuition and Tuition Related Fees: The provincial government extended the existing tuition fee framework for one year.

            b. Seneca@York SSF Build Fee: Subsequent to the last Board meeting when the ancillary fee framework was approved "in principle", the Seneca Student Federation Council voted to stop collecting the Seneca@York Build Fee of $100 per student per year since there is no option to expand facilities at York. The funds collected to date will be redirected to scholarships and bursaries.

> Richard Goyder moved, seconded by Thomas Carrique, "That the Board of Governors approve the SSF proposal to stop collecting the Seneca@York SSF Build Fee of $100 per student per year and to redirect the funds collected to date to scholarships and bursaries."

> CARRIED

        (iii) New Program Proposal: Public Administration Ontario College Graduate Certificate

> Richard Goyder moved, seconded by Tina Tehranchian, "That the Board of Governors approve the Public Administration Ontario College Graduate Certificate at annual high demand tuition fees of $4,047.00*." *tuition fees subject to Ministry approval.

> CARRIED

        (iv) New Program Proposal: Social Media Communication Ontario College Graduate Certificate

The Academic Planning and Student Affairs Committee asked the College to review the fee structure presented for the Social Media Communication Ontario College Graduate Certificate program. Upon further analysis, the College recommends that the proposed tuition for the Social Media Communication program be increased to $4,850.

Richard Goyder moved, seconded by Zulfiqar Gilani, "That the Board of Governors approve the Social Media Communication Ontario College Graduate Certificate at annual high demand tuition fees of $4,850*." *tuition fees subject to Ministry approval.*

CARRIED

(v) Graduated Comment for Paralegal Program Transcripts

Richard Goyder moved, seconded by David Tsubouchi, "That the Board of Governors approve an administrative process to update the transcripts of the Paralegal program from "Recommended for Graduation" to "Graduated" as soon as the credential requirements are confirmed by the Promotion Committee, so that successful graduates of these programs may qualify to write their professional licensing exams in a timely manner."

CARRIED

b) College Affairs Committee

(i) January 30, 2012 Minutes

The minutes of January 30, 2012 College Affairs Committee meeting were received.

(ii) March 27, 2012 Minutes

The minutes of March 27, 2012 College Affairs Committee meeting were received.

(iii) Annual Report 2011-2012

The Year In Review document was received. This along with the report-back on the business plan will form the 2011-2012 Annual Report.

Colleen Fleming moved, seconded by Richard Lim, "That the Board of Governors approve the 2011-2012 Business Plan Final Report-Back."

CARRIED

c) Finance and Administration Committee

(i) March 21, 2012 Minutes

The minutes of March 21, 2012 Finance and Administration Committee meeting were received.

(ii) Reserve Guidelines

Ashif Somani moved, seconded by Phil Pomeroy, "That the Board of Governors approve the creation of internally restricted funds on an annual basis."

CARRIED

(iii) KIP Final Report

The final report on Seneca's Knowledge Infrastructure Program was received.

7. Notice of the 2012 Annual General Meeting

    In accordance with the By-laws, the Board was notified that the Annual General Meeting will take place immediately following the Public Session of the Board of Governors on June 6, 2012 and the date posted to the website.

8. Board Work Plan for 2012 – Revision

    The Work Plan was revised to reflect that the Strategic Plan and the Academic Plan will be approved at the June 6, 2012 meeting.
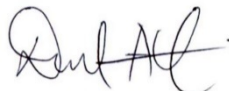
9. Other Business

    None.

Adjournment

      Thomas Carrique moved, seconded by Helen Szumigaj, "That the public session adjourn at 5:00 p.m. and move In Camera."

                                                   CARRIED

Bill Hogarth
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Chair   Secretary