

Seneca

BOARD OF GOVERNORS

PUBLIC SESSION

MINUTES

Markham Campus
Boardroom

Thursday, June 5, 2014
4 p.m.

- Present: David Agnew
Fariba Anderson (teleconference)
Doug Brooks
Thomas Carrique
Henry Decock
Donna Duncan, Vice-Chair
Colleen Fleming, Chair
Richard Goyder, Vice-Chair
Zulfiqar Gilani
John Honderich
Richard Lim
Case Ootes
Frank Robbins
Mike Shaver
Ashif Somani, Vice-Chair
Ibrahima Sow
David Tsubouchi
Karen Webb
Stan White
- Regrets: Alice Keung
Naki Osutei
- Staff: Daniel Atlin, Vice-President, Strategy and College Affairs; Corporate Secretary
Parminder Bhatthal, Associate Director, Learning Services
Christine Blake-Durie, Dean of Students
Christine Bradaric-Baus, Dean, Faculty of Applied Arts and Technology
Renata D’Innocenzo, Executive Director, Office of the President
Tina DiSimone, Dean, Faculty of Applied Arts and Health Sciences
Elaine Fenner, Acting Director, Student Services
Tanis Fink, Director, Library and Learning Services
Roy Hart, Chief Information Officer
Kelly Jackson, Director, Strategic Planning and Public Affairs
Michael Maynard, Dean, Faculty of Communication, Art and Design
Marianne Marando, Director, Marketing
Naaz Mohamed, Director, Finance
Margaret Osborne, Acting Chair, School of Marketing
Laura Rutledge, Board Assistant, Board of Governors; Recorder
Barb Shannon, Chief Administrative Officer, Faculty of Continuing Education
Amy Tong, Vice-President, Finance and Administration; Board Treasurer

The Chair called the meeting to order at 4 p.m. and expressed:

- appreciation to the six retiring governors
- sympathies to Thomas Carrique for the three fallen RCMP officers in Moncton, NB

1. Confirmation of the Agenda

Ashif Somani moved, seconded by Richard Lim, “That the Board of Governors approve the agenda.”

CARRIED

Declaration of Conflict of Interest

None.

2. Presentation: Enhancing the Student Experience

Christine Blake-Durie introduced the presenters:

- Parminder Bhatthal, Associate Director, Learning Services
- Elaine Fenner, Acting Director, Student Services

Stan White arrived at 4:16 p.m.

3. April 3, 2014 Public Minutes

a) Approval of Minutes

David Tsubouchi moved, seconded by Richard Goyder, “That the Board of Governors approve the minutes of the April 3, 2014 public session.”

CARRIED

b) Business Arising

None.

4. President’s Report

In addition to his report, President Agnew noted:

- Joy McKinnon was attending an evaluation committee meeting regarding the York-Seneca partnership
- highlights from the official opening of the Peterborough Campus
- party platforms for the provincial election on June 12
- enrolment for the 2014 summer semester

5. Committee Updates

If you are interested in attending committee meetings other than the one you are a member of, please advise Laura Rutledge when planning to do so.

a) Academic Planning and Student Affairs Committee

(i) Minutes of April 17, 2014

The minutes of the Academic Planning and Student Affairs Committee meeting on April 17, 2014 were received.

Business arising was included on the agenda.

(ii) Minutes of May 15, 2014

The minutes of the Academic Planning and Student Affairs Committee meeting on May 15, 2014 were received.

Business arising was included on the agenda.

New Program Proposals

Bachelor Degrees

(iii) Bachelor of Behaviour Psychology Program

Richard Goyder moved, seconded by Thomas Carrique, “That the Board of Governors approve the Bachelor of Behavioural Psychology program at an annual tuition fee of \$6,326.”

CARRIED

(iv) Bachelor of Commerce – Marketing Program

Richard Goyder moved, seconded by Karen Webb, “That the Board of Governors approve the Bachelor of Commerce – Marketing program at an annual tuition fee of \$6,326.”

CARRIED

(v) Bachelor of Community Mental Health Program

Richard Goyder moved, seconded by Zulfiqar Gilani, “That the Board of Governors approve the Bachelor of Community Mental Health program at an annual tuition fee of \$6,326.”

CARRIED

(vi) Bachelor of Public Safety – Crime and Intelligence Analysis Program

Richard Goyder moved, seconded by Mike Shaver, “That the Board of Governors approve the Bachelor of Public Safety – Crime and Intelligence Analysis program at an annual tuition fee of \$6,326.”

CARRIED

Ontario College Graduate Certificates

(vii) Advanced Large Animal Care Program

Richard Goyder moved, seconded by Donna Duncan, “That the Board of Governors approve the Advanced Large Animal Care Ontario College Graduate Certificate program at an annual tuition fee of \$4,000.”

CARRIED

(viii) Mental Health Intervention Program

Richard Goyder moved, seconded by Richard Lim, “That the Board of Governors approve the Mental Health Intervention Ontario College Graduate Certificate program at an annual tuition fee of \$5,009.”

CARRIED

Ontario College Diplomas

(ix) Arts and Science – University Transfer Program

Richard Goyder moved, seconded by David Tsubouchi, “That the Board of Governors approve the Arts and Science – University Transfer Ontario College Diploma program at an annual tuition fee of \$2,686.”

CARRIED

Local College Certificate

(x) Fire Protection Techniques Program

Richard Goyder moved, seconded by Doug Brooks, “That the Board of Governors approve the Fire Protection Techniques Local College Certificate program at a fee of \$6,496.12 per semester (including ancillary fees).”

CARRIED

Local College Certificates – Faculty of Continuing Education and Training

The following eleven Local College Certificates for part-time programs in the Faculty of Continuing Education and Training were approved with one motion.

- (xi) Applied BioChem Techniques Program
- (xii) Business Analysis Program
- (xiii) Digital Graphic Design Program
- (xiv) Financial Services Essentials Program
- (xv) Food Manufacturing – Advanced Program
- (xvi) Medical Device Reprocessing Program
- (xvii) Nail Technician Program
- (xviii) Palliative Care Program
- (xix) Records and Information Management Program
- (xx) Retirement Communities Management Program
- (xxi) Search Engine Optimization Analyst Program

Richard Goyder moved, seconded by Ashif Somani, “That the Board of Governors approve the eleven Local College Certificate programs (agenda items #6a xi-xxi) at previously established part-time course tuition fees.”

CARRIED

- (xxiii) Key Performance Indicators – Preliminary Overview of 2013 Results
Henry Decock presented a preliminary overview of the 2013 results for Key Performance Indicators.

b) College Affairs Committee

- (i) Minutes of May 20, 2014

The minutes of the College Affairs Committee meeting on May 20, 2014 were received.

Business arising was included on the agenda.

- (ii) Whistle Blower Policy (revised 2014)

Donna Duncan moved, seconded by Mike Shaver, “That the Board of Governors approve the Whistle Blower Policy as amended.”

CARRIED

- (iii) Governor Orientation and Mentorship Policy (new)

Donna Duncan moved, seconded by Karen Webb, “That the Board of Governors approve the Governor Orientation and Mentorship Policy Statement and Guidelines.”

CARRIED

- (iv) Public vs. In Camera Agenda Items

The College Affairs Committee reviewed public versus in camera agenda items and reported that current practice aligns with the requirements of By-law No. 1.

c) Finance and Administration Committee

- (i) Minutes of May 21, 2014

The minutes of the Finance and Administration Committee meeting on May 21, 2014 were received.

Business arising was included on the agenda.

- (ii) FY2013/14 Year End Operating Results and Variances

The FY2013/14 Year End Operating Results and Variances were submitted for information.

- (iii) FY2013/14 Audited Financial Statements

Ashif Somani moved, seconded by Henry Decock, “That the Board of Governors approve the Audited Financial Statements for the year ended March 31, 2014, as prepared by management.”

CARRIED

(iv) FY2013/14 Trust Fund Statements

Ashif Somani moved, seconded by Doug Brooks, "That the Board of Governors approve Trust Fund Statements for the year ended March 31, 2014, as prepared by management."

CARRIED

6. Board Work Plan for 2014-2015

Two items were added to the Work Plan:

- FY2014-15 Operating and Capital Statements (February 5, 2015)
- Enterprise Risk Management Plan FY2015-16 (June 4, 2015)

Donna Duncan moved, seconded by Mike Shaver, "That the Board of Governors approve the Board Work Plan for 2014-2015 as amended."

CARRIED

7. Critical Dates for 2014-2015

An updated version of the Critical Dates for 2014-2015 was distributed.

Dates for committee meetings and the fall planning session will be circulated as soon as they are established with the new Executive.

Zulfiqar Gilani moved, seconded by Case Ootes, "That the Board of Governors approve the Critical Dates for 2014-2015 as circulated."

CARRIED

8. Other Business

None.

9. Date of Next Meeting: Thursday, October 2, 2014
4 p.m. – Markham Campus Boardroom, MK770

Adjournment

Donna Duncan moved, seconded by Ashif Somani, "That the public session adjourn at 5:20 p.m. and move to the Annual General Meeting."

CARRIED



Chair



Secretary