

Seneca

BOARD OF GOVERNORS

PUBLIC SESSION

MINUTES

Newnham Campus
The Great Hall A1531-A

Thursday, November 27, 2014
4 p.m.

- Present: David Agnew
Janet Beed
Doug Brooks, Vice-Chair
Lois Cormack
Henry Decock
Donna Duncan, Vice-Chair
Colleen Fleming, Chair
John Honderich
Warren Jestin
Alice Keung (by teleconference)
Naki Osutei
Kevin Reinhardt
Mike Shaver
Fatema Somji
David Tsubouchi
Stan White
Karen Webb, Vice-Chair
- Regrets: Fariba Anderson
Thomas Carrique
Case Ootes
- Staff: Daniel Atlin, Vice-President, Strategy and College Affairs
Paola Battiston, Acting Chair, School of Biological Sciences and Applied Chemistry
Bernie Beaulieu, Executive Director, Human Resources
Liwana Bringelson, Director, Academic Quality
Christine Blake-Durie, Dean of Students
Christine Bradaric-Baus, Dean, Faculty of Applied Arts and Technology
Renata D’Innocenzo, Executive Director, President’s Office; Corporate Secretary
Tina DiSimone, Dean, Faculty of Applied Arts and Health Sciences
Roy Hart, Chief Information Officer
Kelly Jackson, Director, Strategic Planning and Public Affairs
Sharon Kinasz, Registrar
Michael Maynard, Dean, Faculty of Communication, Art and Design
Joy McKinnon, Vice-President, Academic
Erin Mills, Director, Institutional Research
Karen Murkar, Chair, School of Accounting and Financial Services
Jos Nolle, Dean, Seneca International

Margaret Osborne, Acting Chair, School of Marketing
Laura Rutledge, Board Assistant, Board of Governors; Recorder
Susan Savoie, Dean, Faculty of Continuing Education and Learning Services
Mike Sparling, Dean, Faculty of Business
Amy Tong, Vice-President, Finance and Administration; Board Treasurer
James Watzke, Dean, Applied Research and Innovation
Tan-Ling Yeung, Associate Director, Advancement and Alumni

The Chair called the meeting to order at 4 p.m. and introduced new governors Janet Beed, Warren Jestin and Kevin Reinhardt to their first Board meeting.

Congratulations were extended to Fariba Anderson, Donna Duncan, Naki Osutei and Karen Webb on their appointments to the Board of Governors by the Lieutenant Governor in Council.

Congratulations were also extended to David Tsubouchi on receiving an honorary doctorate degree from Huntington University in recognition of his civil service.

1. Confirmation of the Agenda

Donna Duncan moved, seconded by Karen Webb, “That the Board of Governors approve the agenda.”

CARRIED

Declaration of Conflict of Interest

None.

2. Presentation: The Centre for Flexible Programming

Susan Savoie, Dean, Faculty of Continuing Education and Learning Services, presented on the Centre for Flexible Programming.

3. October 2, 2014 Public Minutes

a) Approval of Minutes

Mike Shaver moved, seconded by Naki Osutei, “That the Board of Governors approve the minutes of the October 2, 2014 public session.”

CARRIED

b) Business Arising

None.

4. President’s Report

In addition to his report, President Agnew reported on:

- online course development
- College Day at Queen’s Park
- sustainable funding framework
- a new articulation agreement for credit transfers between colleges

5. Committees Updates

a. Academic Planning and Student Affairs Committee

Donna Duncan reported that, due to a delay in the Lieutenant Governor in Council's (LGIC) appointment of members to the Board of Governors, quorum was not achieved. As recommended by the Academic Planning and Student Affairs Committee, the Board of Governors considered the motions for approval.

(i) Minutes of November 4, 2014

The Academic Planning and Student Affairs Committee minutes of November 4, 2014 were received.

(ii) Academic Planning and Student Affairs 2014-2015 Work Plan and Meeting Dates

Karen Webb moved, seconded by Doug Brooks, "That the Board of Governors approve the Academic Planning and Student Affairs Committee 2014-2015 Work Plan and Meetings Dates."

CARRIED

Janet Beed moved, seconded by Lois Cormack, "That the Board of Governors approve the Academic Planning and Student Affairs Committee 2014-2015 Terms of Reference."

CARRIED

New Program Proposals

(iii) Sales Force Automation and CRM Analytics Ontario College Graduate Certificate

Mike Shaver moved, seconded by Alice Keung, "That the Board of Governors approve the Sales Force Automation and CRM Analytics Ontario College Graduate Certificate program at an annual tuition fee of \$5,198.00."

CARRIED

(iv) Social Media Analytics Ontario College Graduate Certificate

Doug Brooks moved, seconded by Naki Osutei, "That the Board of Governors approve the Social Media Analytics Ontario College Graduate Certificate program at an annual tuition fee of \$5,198.00."

CARRIED

(v) Strategic Marketing and Marketing Analytics Ontario College Graduate Certificate

Lois Cormack moved, seconded by Warren Jestin, "That the Board of Governors approve the Strategic Marketing and Marketing Analytics Ontario College Graduate Certificate Program at an annual tuition fee of \$5,198.00."

CARRIED

(vi) Cosmetic Science Ontario College Graduate Certificate

Henry Decock moved, seconded by Janet Beed, "That the Board of Governors approve the Cosmetic Science Ontario College Graduate Certificate Program at an annual tuition fee of \$6,500.00."

CARRIED

(vii) Fundamentals of Natural Health Products Local College Certificate

Doug Brooks moved, seconded by Stan White, "That the Board of Governors approve the Fundamentals of Natural Health Products Local College Certificate at standard part-time fees."

CARRIED

b. College Affairs Committee

Karen Webb reported that, due to a delay in the Lieutenant Governor in Council's (LGIC) appointment of members to the Board of Governors, quorum was not achieved. As recommended by the College Affairs Committee, the Board of Governors considered the motions for approval

(i) Minutes of November 6, 2014

The College Affairs Committee minutes of November 6, 2014 were received.

(ii) College Affairs Committee Work Plan 2014-2015

John Honderich moved, seconded by Donna Duncan, "That the Board of Governors approve the College Affairs Committee Work Plan 2014-2015."

CARRIED

(iii) College Affairs Committee Meeting Dates

Mike Shaver moved, seconded by David Tsubouchi, "That the Board of Governors approve the College Affairs Committee Meetings Dates."

CARRIED

(iv) College Affairs Committee Terms of Reference

Lois Cormack moved, seconded by Donna Duncan, "That the Board of Governors approve the College Affairs Committee Terms of Reference."

CARRIED

(v) Business Plan Mid-Year Report Back

Mike Shaver moved, seconded by John Honderich, "That the Board of Governors approve the Mid-Year Report Back on the College's 2014-15 Business Plan."

CARRIED

(vi) Strategic Plan Key Indicators Update

Lois Cormack moved, seconded by Doug Brooks, "That the Board of Governors approve the status update on the 2012-17 Strategic Plan Key Indicators."

CARRIED

c. Finance and Administration Committee

(i) Minutes of November 5, 2014

The Finance and Administration Committee minutes of November 5, 2014 were received.

(ii) Finance and Administration Committee Work Plan and Meeting Dates 2014-15

Mike Shaver moved, seconded by Naki Osutei, "That the Board of Governors approve the Finance and Administration Committee 2014-2015 Work Plan and Meetings Dates."

CARRIED

(iii) Appointment of Auditors FY2014-15

Henry Decock moved, seconded by Warren Jestin, "That the Board of Governors approve the firm KPMG be re-appointed as Independent (External) Auditor to Seneca College for purposes of completing the Main College Audit for the fiscal year 2014-2015;" and

"That the firm YALE & PARTNERS LLP be re-appointed as Independent (External) Auditor to Seneca College for purposes of completing Trust Fund and Small Program Specific Audits for the fiscal year 2014-2015."

CARRIED

(iv) Revised Investment Policy

Donna Duncan moved, seconded by Janet Beed, "That the Board of Governors approve the updated Endowment Funds Statement of Investment Policies and Procedures, amended on July 2, 2014."

CARRIED

6. Board Work Plan for 2014-2015

The Board Work Plan was received as amended to include the Human Resources Plan for June 5, 2015 (not February 7, 2015).

7. Other Business

None.

8. Date of Next Meeting: Saturday, February 7, 2015
9 a.m. to 4 p.m. – Meeting and Retreat
Newnham Campus, Flint and Feather

Adjournment

Warren Jestin moved, seconded by Doug Brooks, "That the public session adjourn at 4:44 p.m. and move in camera."

CARRIED



Chair



Secretary